



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT

DANGEROUS DRUGS BOARD

In view of the two (2) failed biddings, Dangerous Drugs Board (DDB) Bids and Awards Committee (BAC) invites interested bidder to participate in the Negotiated Procurement for the **PROCUREMENT FOR BUILD OF MISD OFFICE WITH DATA CENTER OF DANGEROUS DRUGS BOARD EXTENSION OFFICE Project (Two Failed Biddings)** with an Approved Budget for the Contract (ABC) of **Three Million Two Hundred Thirty Thousand Pesos (Php 3,230,000.00)** in accordance with Section 53.1 Two Failed Bidding as specified in the 2016 Revised Implement Rules and Regulations of Republic Act 9184, otherwise known as the “Government Procurement Reform Act”.

The Schedule of Procurement Activities of the project are as follow:

Procurement Stage	Date	Time	Venue
Posting and Availability of the Request for Proposal	March 3 - 18, 2021	-	3 rd Flr. DDB-PDEA Bldg., NIA Rd., Brgy. Pinyahan, Quezon City
Negotiation Conference	March 10, 2021	10:00 AM	3 rd Flr. DDB-PDEA Bldg., NIA Rd., Brgy. Pinyahan, Quezon City
Issuance of Amendments/Clarifications/Addendum	March 13, 2021	-	-
Deadline of submission of bids and Opening of bids	March 18, 2021	9:00 AM	3 rd Flr. DDB-PDEA Bldg., NIA Rd., Brgy. Pinyahan, Quezon City
Post-Qualification	March 19, 2021		3 rd Flr. DDB-PDEA Bldg., NIA Rd., Brgy. Pinyahan, Quezon City

The Eligibility and Technical Documents will be composed of the following:

ELIGIBILITY DOCUMENTS

CLASS “A” DOCUMENTS

SEC/DTI/CDA Registration

Mayor’s Permit where the principal of business prospective bidder is located

Statement of all its on-going and completed government and private contracts within Two years (2) years from the submission of bids

a. Constructor Performance Evaluation System rating

b. Certificate of Completion

Valid PCAB licenses and registration for the type and cost of the contract for this project;

Audited Financial Statement stamped “received” by the BIR



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Net Financial Contracting Capacity computation or CLC

Tax clearance

CLASS "B" DOCUMENTS

Joint Venture agreement, if applicable.

TECHNICAL DOCUMENTS

Bid Security (in any form)

Project requirements:

- i. Schematic Documents
- ii. Value engineering analysis of design and construction report
- iii. Organizational chart
- iv. List of Contractor's Personnel with complete qualification and experience data
- v. List of Contractor's Equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project
- vi. Manpower schedule
- vii. Equipment Utilization Schedule
- viii. Bar Chart and S-curve
- ix. Construction Safety and Health Program

Omnibus Sworn Statement

Affidavit of Site Inspection

FINANCIAL DOCUMENTS

Financial Bid in prescribed form

Bill of Quantities

Detailed Cost Estimates

Summary Sheet indicating the unit prices of materials, labor rates and equipment rental

Payment schedule

1. The builder, upon request, may be provided an advance payment in an amount equivalent to fifteen percent (15%) of the total contract price, net of VAT and applicable withholding taxes, upon the submission of performance bond in the form of cash or



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- irrevocable standby Letter of Credit issued by a reputable commercial bank or Surety Bond issued by a bonding company duly certified by the Insurance Commission to be of good standing. Advance Payment shall be repaid by the Builder thru deduction by BIR RR7 of fifteen percent (15%) from the Builder's periodic progress billing.
2. The builder shall collect payment on progress billings based on the percentage of work accomplished, within a reasonable time from submission of all the required documents, subject to the required Expanded Withholding Tax (EWT) of two percent (2%) and Final Withholding VAT of five percent (5%), reduction based on Section 13.2, if any, and ten percent (10%) retention fund.
 3. The retention fund shall be released only upon issuance of Certification of Final Acceptance issued by DDB and submission by Builder of Post- Construction Documentation.
 - a. Progress Billing shall be based on the following:
 - b. Payments shall be made within a reasonable time from submission of the required documents based on existing applicable laws.

First time bidders on this project is required to pay a non-refundable amount of Five Thousand Pesos (**Php5,000.00**) for the Request for Proposal.

DDB BAC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Joan Marie S. Sison, MTM

Chief, Management Information System Division

3rd DDB-PDEA Bldg., NIA Rd., Brgy. Pinyahan, Dilimanm East Triangle, Quezon City

Email address: jmssison@ddb.gov.ph

Contact No.: 02-8929-6678

Atty. PHILIP JOSEF T. VERA CRUZ

BAC Chairperson



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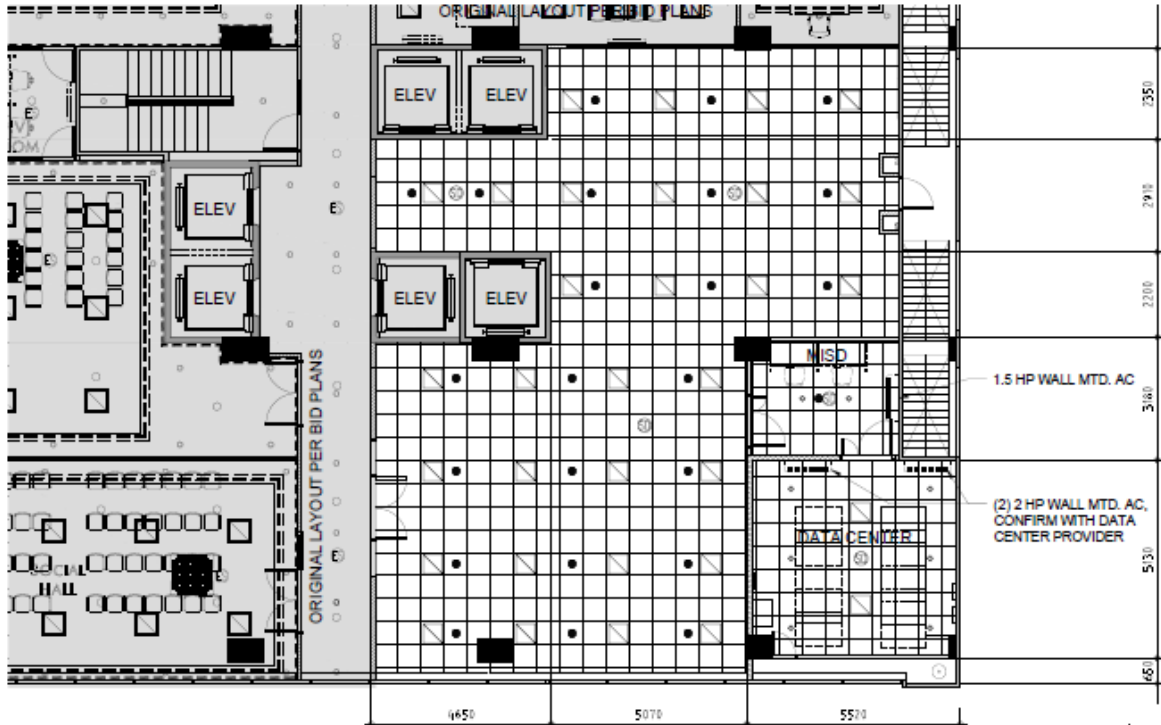
Bill of Materials

Please refer to annex for floor plan, bill of materials, and Data Center Electrical Plan



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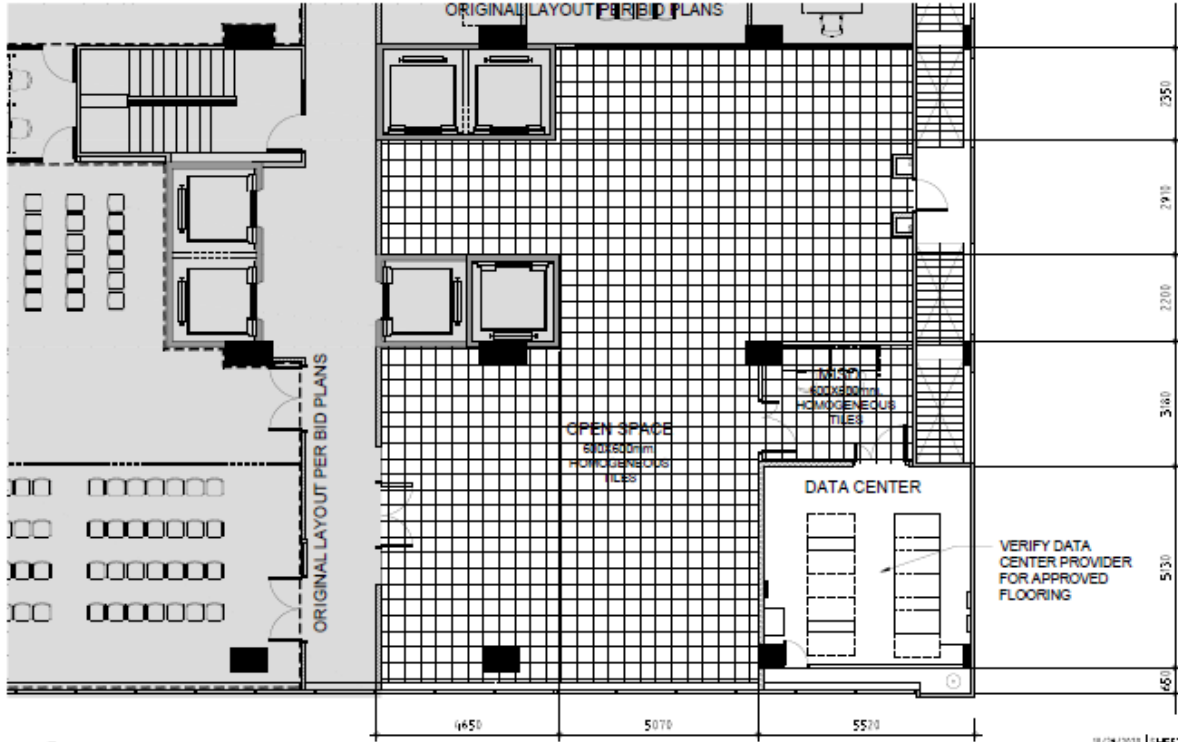
1 REFLECTED CEILING PLAN
SCALE 1:150

18/09/2023 SHEET
DDB EXTENSION OFFICE PHASE 2 A-201
MORRISON TING & ASSOCIATES



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1 FLOOR PATTERN LAYOUT
SCALE 1:50

18/09/2023 SHEET
DDB EXTENSION OFFICE PHASE 2 A-202
SMITH/JULIA THING A/E, M/ENR/DTI