



Republic of the Philippines
Office of the President
DANGEROUS DRUGS BOARD

August 7, 2018

OFFICE ORDER
NUMBER 160, SERIES OF 2018

SUBJECT: **CREATION OF THE REVIEW AND COMPLIANCE COMMITTEE FOR THE STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN)**

Effective immediately, the creation of a Review and Compliance Committee for the Statement of Assets, Liabilities and Net Worth (SALN) which shall be composed of the Highest Ranking Resource Management Officer as Chairperson and two (2) members from the Internal Audit, and Planning Unit.

The Committee shall:

- ❖ Be authorized by the head of agency to receive the SALNs of all employees and evaluate if the same has been submitted on time, complete and in proper form.
- ❖ Prepare a list of the following employees, in alphabetical order, to the head of agency, copy furnished the Civil Service Commission, on or before May 15 of every year.
 - a. Those who filed their SALNs with complete data;
 - b. Those who filed their SALNs but with incomplete data; and
 - c. Those who did not file their SALNs.

Recommending Approval:


Undersecretary EARL P. SAAVEDRA
Executive Director

APPROVED / ~~DISAPPROVED~~


Secretary CATALINO S. CUY
Chairman