

Item #	Item # & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year												
			Jan	Feb	Mar	Q1	SI Amount	April	May	June	Q2	SI Amount	July	Aug				Sept	Q3	SI Amount	Oct	Nov	Dec	Q4	SI Amount				
CLEANING EQUIPMENT AND SUPPLIES																													
21	47131812-JR-A01	AIR FRESHENER	can	100	0	0	0	100	8,736.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	87.36	8,736.00		
22	47131604-BR-S01	BROOM (Nails Tampo)	piece	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	127.92	0.00	
23	47131604-BR-T01	BROOM (Nails Tmp-Htg)	piece	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23.92	0.00	
24	47131823-TR-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	44.72	0.00	
25	47131802-CL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	36.00	0.00	
26	47131811-DE-B02	DETERGENT BAR	bar	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.36	0.00	
27	47131811-DE-F02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	86.40	0.00	
28	47131803-DS-A01	DISINFECTANT SPRAY	can	100	0	0	0	100	15,080.00	80	0	0	0	80	12,664.00	80	0	0	0	0	0	0	0	0	100	15,080.00	360	150.80	54,288.00
29	47131601-DU-P01	DUST PAN	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	46.80	0.00	
30	47131802-FW-F03	FLOOR WAX, paste type, red	can	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	135.20	0.00	
31	47131839-FC-A01	FURNITURE CLEANER	can	20	0	0	0	20	4,534.40	20	0	0	0	20	4,534.40	20	0	0	0	0	0	0	0	0	20	4,534.40	80	226.72	18,137.60
32	73101613-HS-L01	HAND SOAP, liquid	bottle	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	42.95	0.00
33	47121804-MR-B01	MOP BUCKET	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	2,288.00	0.00
34	47131613-MR-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	134.16	0.00	
35	47131619-MR-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	114.04	0.00	
36	47131501-RG-C01	RAGS	kilo	50	0	0	0	50	2,860.00	50	0	0	0	50	2,860.00	50	0	0	0	0	0	0	0	0	50	2,860.00	200	57.20	11,440.00
37	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	89.44	0.00	
38	47121201-TR-P04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	130.00	0.00	
39	47121201-TR-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	59.28	0.00	
40	47121201-TR-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	92.56	0.00	
41	47121203-WR-B01	WASTEBASKET	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	43.68	0.00	
COLOR COMPOUNDS AND DISPERSIONS																													
42	1217203-SI-P01	INK, for stamp pad	bottle	5	0	0	0	5	156.00	5	0	0	0	5	156.00	5	0	0	0	0	0	0	0	0	5	156.00	20	31.20	624.00
CONSUMER ELECTRONICS																													
43	5216153-DV-R01	DIGITAL VOICE RECORDER	unit	0	1	0	0	1	4,803.76	0	0	0	0	0	0.00	1	0	0	0	0	0	0	0	1	4,803.76	0	0	4,803.76	9,607.52
FACE MASK																													
44	42131713-SM-M06	FACE MASK	box	30	0	0	0	30	1,560.00	30	0	0	0	30	1,560.00	30	0	0	0	0	0	0	0	0	30	1,560.00	120	52.00	6,240.00
FILMS																													
45	13111203-AC-P01	ACETATE	roll	2	0	0	0	2	2,096.64	1	0	0	1	1,048.32	2	0	0	0	0	0	0	0	0	2	2,096.64	7	1,048.32	7,338.24	
46	13111201-CF-P02	CARBON FILM, legal size	box	5	0	0	0	5	1,284.40	3	0	0	3	770.64	3	0	0	0	0	0	0	0	0	3	770.64	5	0	1,284.40	4,110.08
FIRE FIGHTING EQUIPMENT																													
47	46191601-FE-R01	FIRE EXTINGUISHER, dry chemical	unit	5	0	0	0	5	6,994.00	5	0	0	5	6,994.00	5	0	0	0	0	0	0	0	0	5	6,994.00	20	1,398.80	27,976.00	
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCC	unit	2	0	0	0	2	11,236.50	2	0	0	2	11,236.50	2	0	0	0	0	0	0	0	0	2	11,236.50	8	5,613.25	44,966.00	
FLAG OR ACCESSORIES																													
49	55121805-PH-R01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	284.84	0.00
FURNITURE AND FURNISHINGS																													
50	56101504-CK-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	375.44	0.00
51	56101504-CK-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	373.22	0.00
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	1,348.88	0.00
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	1,348.88	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																													
54	40101604-FE-R01	ELECTRIC FAN, ceiling mount, orbk type	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	1,380.08	0.00
55	40101604-FE-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	1,109.68	0.00

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		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	Q1				
		Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount				Amount	Amount	Amount	Amount	Amount	Amount			
4412156-BN-002	ENVELOPE, Documentary, legal,	box	5	0	0	5	5,392.40	2	0	0	2	2,156.96	2	0	0	2	2,156.96	2	0	0	2	2,156.96	11	1,078.48	11,863.28
4412156-BN-001	ENVELOPE, Expanding, Kraft	box	3	0	0	3	4,124.64	3	0	0	3	4,124.64	3	0	0	3	4,124.64	3	0	0	3	4,124.64	12	1,374.88	15,498.56
4412156-BN-002	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
4412156-BN-002	ENVELOPE, Manila	box	2	0	0	2	933.92	2	0	0	2	933.92	2	0	0	2	933.92	2	0	0	2	933.92	8	466.96	3,735.68
4412156-BN-002	ENVELOPE, Manila, with window	box	2	0	0	2	1,056.64	2	0	0	2	1,056.64	2	0	0	2	1,056.64	2	0	0	2	1,056.64	8	528.32	4,265.45
4411912-BR-001	ERASER, felt, for blackboard/whiteboard	piece	5	0	0	5	61.65	5	0	0	5	61.65	5	0	0	5	61.65	5	0	0	5	61.65	10	12.30	123.30
4412211-FR-001	FASTENER	box	20	0	0	20	1,892.80	15	0	0	15	1,419.60	15	0	0	15	1,419.60	15	0	0	15	1,419.60	70	91.64	6,524.80
44111515-FR-001	FILE ORGANIZER, expanding, plastic, legal	piece	15	0	0	15	1,278.00	15	0	0	15	1,278.00	15	0	0	15	1,278.00	15	0	0	15	1,278.00	60	85.20	5,112.00
44122016-FI-001	FILE TAB DIVIDER, A4	pack	5	0	0	5	114.40	5	0	0	5	114.40	5	0	0	5	114.40	5	0	0	5	114.40	20	22.88	457.60
44122016-FI-002	FILE TAB DIVIDER, legal	pack	5	0	0	5	130.00	5	0	0	5	130.00	5	0	0	5	130.00	5	0	0	5	130.00	20	26.00	520.00
44122011-FR-001	FOLDER, Fancy with slide, A4	bundle	10	0	0	10	2,912.80	5	0	0	5	1,456.00	5	0	0	5	1,456.00	10	0	0	10	2,912.00	30	291.20	8,736.00
44122011-FR-002	FOLDER, Fancy with slide, legal	bundle	10	0	0	10	3,088.80	5	0	0	5	1,544.40	5	0	0	5	1,544.40	10	0	0	10	3,088.80	30	308.88	9,266.40
44122011-FR-001	FOLDER, L-Types, A4	pack	20	0	0	20	3,752.80	10	0	0	10	1,876.40	10	0	0	10	1,876.40	10	0	0	10	1,876.40	50	187.54	9,377.00
44122027-FR-001	FOLDER, pressboard	box	5	0	0	5	4,763.20	3	0	0	3	2,857.92	3	0	0	3	2,857.92	5	0	0	5	4,763.20	16	952.64	15,242.24
44122011-FR-003	FOLDER with tab, A4	pack	10	0	0	10	3,889.60	5	0	0	5	1,944.80	5	0	0	5	1,944.80	10	0	0	10	3,889.60	30	388.96	11,668.80
44122011-FR-004	FOLDER with tab, legal	pack	10	0	0	10	4,274.40	5	0	0	5	2,137.20	5	0	0	5	2,137.20	10	0	0	10	4,274.40	30	427.44	12,823.20
44122008-IT-001	INDEX TAB	box	10	0	0	10	631.10	5	0	0	5	315.55	10	0	0	10	631.10	5	0	0	5	315.55	30	63.11	1,893.30
44111515-MR-002	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	0.00
4412175-MR-001	MARKER, Fluorescent	set	30	0	0	30	1,279.20	20	0	0	20	852.80	20	0	0	20	852.80	20	0	0	20	852.80	90	42.64	3,837.60
44121708-MR-001	MARKER, Permanent, Black	piece	120	0	0	120	1,872.00	120	0	0	120	1,872.00	120	0	0	120	1,872.00	120	0	0	120	1,872.00	480	15.60	7,488.00
44121708-MR-002	MARKER, Permanent, Blue	piece	120	0	0	120	1,872.00	120	0	0	120	1,872.00	120	0	0	120	1,872.00	120	0	0	120	1,872.00	480	15.60	7,488.00
44121708-MR-003	MARKER, Permanent, Red	piece	120	0	0	120	1,872.00	120	0	0	120	1,872.00	120	0	0	120	1,872.00	120	0	0	120	1,872.00	480	15.60	7,488.00
44121708-MR-001	MARKER, Whiteboard, Black	piece	120	0	0	120	1,248.00	120	0	0	120	1,248.00	120	0	0	120	1,248.00	120	0	0	120	1,248.00	480	10.40	4,992.00
44121708-MR-002	MARKER, Whiteboard, Blue	piece	120	0	0	120	1,248.00	120	0	0	120	1,248.00	120	0	0	120	1,248.00	120	0	0	120	1,248.00	480	10.40	4,992.00
44121708-MR-003	MARKER, Whiteboard, Red	piece	120	0	0	120	1,248.00	120	0	0	120	1,248.00	120	0	0	120	1,248.00	120	0	0	120	1,248.00	480	10.40	4,992.00
44121204-PC-001	PAPER CLIP, vinyl/plastic coated, 33mm	box	50	0	0	50	468.00	50	0	0	50	468.00	50	0	0	50	468.00	50	0	0	50	468.00	200	9.36	1,872.00
44121204-PC-002	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	25	0	0	25	598.00	25	0	0	25	598.00	25	0	0	25	598.00	25	0	0	25	598.00	100	23.92	2,392.00
44101603-PS-002	PAPER SHREDDER	unit	1	0	0	1	5,699.20	1	0	0	1	5,699.20	0	0	0	0	0.00	0	0	0	0	0.00	2	5,699.20	11,398.40
44101603-PT-001	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	1	0	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	1	9,297.60	9,297.60
44121706-PE-001	PENCIL, lead/graphite, with eraser	box	10	0	0	10	416.00	10	0	0	10	416.00	10	0	0	10	416.00	10	0	0	10	416.00	40	41.60	1,664.00
44121619-PS-001	PENCIL SHARPENER	piece	10	0	0	10	2,133.00	5	0	0	5	1,066.50	0	0	0	0	0.00	0	0	0	0	0.00	15	213.20	3,199.50
44101603-PU-001	PUNCHER, paper, heavy duty	piece	10	0	0	10	1,622.40	10	0	0	10	1,622.40	0	0	0	0	0.00	0	0	0	0	0.00	30	162.24	4,867.20
44122037-RB-PT10	BINDING RING/COMB, plastic, 32 mm	piece	20	0	0	20	5,484.60	0	15	0	15	4,133.45	0	0	0	0	0.00	0	0	0	0	0.00	55	274.23	15,093.65
44121201-RU-001	RUBBER BAND No. 18	box	10	0	0	10	1,653.60	0	0	0	0	0.00	10	0	0	10	1,653.60	0	0	0	0	0.00	20	165.36	3,307.20
44121905-SP-001	STAMP PAD, felt	piece	10	0	0	10	426.40	0	0	0	0	0.00	15	0	0	15	639.60	0	0	0	0	0.00	25	42.64	1,066.00
44121619-SS-001	SCISSORS, symmetrical/symmetrical	pair	50	0	0	50	2,080.00	30	0	0	30	1,248.00	30	0	0	30	1,248.00	30	0	0	30	1,248.00	140	41.60	5,824.00
44121615-ST-001	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	146.60	0.00
44121615-ST-001	STAPLER, heavy duty (binder)	unit	30	0	0	30	28,644.60	10	0	0	10	9,547.20	20	0	0	20	19,094.40	10	0	0	10	9,547.20	70	954.72	66,830.40
44121613-SP-002	STAPLE REMOVER, pilot-type	piece	50	0	0	50	2,393.00	20	0	0	20	956.80	50	0	0	50	2,393.00	30	0	0	30	1,195.20	150	47.84	7,176.00
44121605-TD-001	TAPE DISPENSER, table top	piece	15	0	0	15	1,170.00	5	0	0	5	390.00	5	0	0	5	390.00	5	0	0	5	390.00	30	78.00	2,340.00
PAPER MATERIALS AND PRODUCTS																									
44111525-CA-001	CAETOLINA, assorted colors	pack	10	0	0	10	904.80	5	0	0	5	452.40	5	0	0	5	452.40	0	0	0	0	0.00	20	90.48	1,809.60
44111598-CE-001	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00

