



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT

DANGEROUS DRUGS BOARD

**BOARD REGULATION NO. 3
SERIES OF 2024**

SUBJECT: MANDATORY REGISTRATION OF PRIVATE AND/OR GOVERNMENT ENTITIES PROVIDING NARCOTICS DETECTION DOG SERVICES AND ACCREDITATION OF NARCOTICS DETECTION DOGS

WHEREAS, it is the declared policy of the State to safeguard the integrity of its territory and the well-being of its citizenry from the harmful effects of dangerous drugs, and toward this end, the state pursues an intensive and unrelenting campaign against the trafficking and use of dangerous drugs and other similar substances through an integrated system of planning, implementation, and enforcement of anti-drug abuse policies, programs, and projects.

WHEREAS, the Dangerous Drugs Board (Board) shall be the policy-making and strategy-formulating body in the planning and formulation of policies and programs on drug prevention and control. It shall develop and adopt a comprehensive, integrated, unified, and balanced national drug abuse prevention and control strategy.

WHEREAS, the Philippine Drug Enforcement Agency (PDEA) serves as the implementing arm of the Board and shall be responsible for the efficient and effective law enforcement of all the provisions on any dangerous drug and/or controlled precursor and essential chemical as provided for in Republic Act No. 9165 otherwise known as The Comprehensive Dangerous Drugs Act of 2002 (RA 9165).

WHEREAS, the PDEA undertakes the enforcement of the provisions of Article II of RA 9165 relative to the unlawful acts and penalties involving any dangerous drug and/or controlled precursor and essential chemical (DDs and CPECs) and investigate all violators and other matters involved in the commission of any crime relative to the use, abuse or trafficking of any dangerous drug and/or controlled precursor and essential chemical.

WHEREAS, to carry out its undertaking, the PDEA has been empowered to monitor and, if warranted by circumstances, in coordination with the Philippine Postal Office and the Bureau of Customs, inspect all cargo packages, parcels, and mails in the central post office, among others, which appear from the package and address itself to be a possible importation of DDs and CPECs, through on-line or cyber shops via the internet or cyberspace.

WHEREAS, to effectively and efficiently carry out the monitoring and inspection of cargo and the trafficking of DDs and CPECs in general, the PDEA K-9 Unit under the PDEA Special Enforcement Service has been established to train and deploy PDEA Narcotics Detection Dogs (NDDs) in the inspection of jails, transport terminals,

checkpoints, public gatherings, and other places or events requiring the presence of NDDs.

WHEREAS, it has come to the attention of PDEA that private security agencies and other government entities have likewise engaged in the training and deployment of purported NDDs, the manner of training and capabilities to detect DDs and CPECs of which have not been verified and certified.

WHEREAS, the only way to train NDDs is to utilize actual DDs and CPECs, which PDEA may obtain from seized DDs and CPECs no longer needed as evidence to be presented in Court, provided that the private and government entities requesting from PDEA shall comply with the necessary permits, licenses, and existing guidelines on the matter

WHEREAS, the PDEA's primordial concerns are whether these private and government entities have the authority to train and deploy NDDs engaged in the search or detection, consequent seizure, handling, and disposition of DDs and CPECs, or even the eventual prosecution of offenders, hence the need to regulate their activities through the process of registration of their companies or agencies, and accreditation of their NDDs with the PDEA.

WHEREFORE, pursuant to Section 81, Article IX of RA 9165, the Board hereby promulgates the herein regulation:

Section 1. Scope. This Regulation sets forth the guidelines and procedure for the registration of private and/or government entities providing NDD services and the accreditation of NDDs.

Section 2. Definition of Terms.

- a. Capability Evaluation – pertains to the process of determining whether the NDDs applying for accreditation with the PDEA are capable of detecting DDs such as, but not limited to, shabu, cocaine, marijuana, ecstasy, and CPECs.
- b. Capability Evaluator—This pertains to the personnel trained and authorized to evaluate and determine the proficiency of NDDs in detecting DDs and CPECs.
- c. Narcotics Detection Dog (NDD)- pertains to a trained and qualified dog capable of detecting DDs and CPECs in support of the government's anti-illegal drug operations.
- d. NDD Handler – refers to the personnel designated to handle NDD.

Section 3. Registration and Accreditation Committee. –There shall be organized a Registration and Accreditation Committee, composed of a chairperson from PDEA, one (1) member from PDEA, one (1) member from Armed Forces of the Philippines, one (1) member from Philippine Coast Guard, one (1) member from Philippine National Police (PNP) and two (2) member representatives from concerned private entities, which shall be responsible for recommending the approval of the

application for registration of private or government entities, and accreditation of NDDs that have been processed by the PDEA K-9.

All applications for registration and accreditation shall be subject to the approval of the Director General, PDEA.

Section 4. Application for Registration and/or Accreditation. – Private or government entities engaged in providing NDD services shall be required to register their business or agency name with the PDEA and secure accreditation of their NDDs.

The request for registration and application for accreditation shall be in writing, addressed to the DG, PDEA attention Chairperson, Registration and Accreditation Committee, and supported with the following documents:

1. For registration of private or government entities:
 - a. For Private Entities:
 - a.1. Duly Accomplished NDD Service Provider Registration Form (PDEA Form)
 - a.2. Business Permit
 - a.3. SEC or DTI Certification
 - a.4. License to Operate from PNP– Supervisory Office for Security and Investigation Agencies (PNP-SOSIA)
 - a.5. Bureau of Animal Industry Kennel Facility Registration (BAI)
 - a.6. Drug Free Workplace Policy and Proof of Compliance (PDEA-PECIS)
 - b. For Government Entities
 - b.1. Duly Accomplished NDD Service Provider Registration Form (PDEA Form)
 - b.2. Endorsement Letter from Head of Office or Agency
 - b.3. Bureau of Animal Industry Kennel Facility Registration (BAI)
 - b.4. Drug Free Workplace Policy and Proof of Compliance (PDEA-PECIS)
2. For accreditation of NDDs:
 - a. Valid Registration Certificate
 - b. Profile of NDDs (PDEA Form)
 - c. Profile of Handler (PDEA Form)
 - d. Certificate of Microchip Implantation
 - e. Photographs - side and front views, and close up/face
 - f. Certificate of Training as NDD
 - g. Updated Immunization/Vaccination Records

Section 5. Screening or Evaluation. - All applications for registration and accreditation shall undergo screening or evaluation by PDEA K-9. Only registered private or government entities are allowed to proceed with the accreditation process of their NDDs, which must pass the capability evaluation. The PNP-SOSIA may, upon its request, be furnished with the list of registered private and government entities and their accredited NDDs for its reference.

Registration per se does not give any private or government entities the authority to deploy any NDDs that have no accreditation from the PDEA.

Certificate of Registration for Private or Government Entities and/or Certificate of Accreditation for NDDs shall be issued by the PDEA as appropriate.

The PDEA shall prescribe the Standard Operating Procedure covering among others, the specific process flow and various forms required for both registration and accreditation, and the standards or parameters to be observed in the capability evaluation of NDDs.

Section 6. Fees. - No fees shall be collected for both the registration and accreditation applications. However, all expenses relating to transportation, subsistence, and maintenance of the NDDs and their handlers undergoing the accreditation process shall be shouldered by the applicant.

All registrations and accreditations shall only be valid for one (1) year. Any application for renewal is subject to the conduct of a similar screening or evaluation process.

Section 7. Random Visitation or Inspection. - With written authority from the DG, PDEA, any PDEA personnel may conduct random visitations of NDDs deployed by private or government entities to conduct inspections of registration and accreditation documents, and make the necessary reports or recommendations to the DG, PDEA, and if needed, to the PNP-SOSIA as well.

Registered private or government entities are required to submit quarterly reports on their disposition and deployment of NDDs.

Section 8. Prohibitions. – The following acts are prohibited:

- a. Deployment of NDD without appropriate accreditation.
- b. Deployment of NDD without the appropriate registration of the private or government entity providing NDD services.
- c. Non-submission or untimely submission of quarterly report.

Section 9. Penalties. – Any violation of the immediately preceding Section shall be penalized as follows:

- a. 1st Offense - Warning and Fine of Ten Thousand Pesos (P10,000.00).

- b. 2nd Offense - Suspension of six (6) months and Fine of Twenty Thousand Pesos (P20,000.00).
- c. 3rd Offense - Cancellation or Revocation of registration and accreditation and Fine of Fifty Thousand Pesos (P50,000.00).

The imposition of the foregoing penalties is without prejudice to the provisions of Section 32 of RA 9165.

The Director General, PDEA, may likewise revoke the registration or accreditation granted to private or government entities for any violation of the provisions of Republic Act 9165, and other related existing laws, rules, or regulations.

Section 10. Repealing Clause. All other issuances, rules, or regulations inconsistent with this Regulation are hereby repealed, amended, or modified accordingly.

Section 11. Effectivity. – These guidelines shall take effect fifteen (15) days after its publication in two (2) newspapers of general circulation and after its registration with the Office of the National Administrative Register (ONAR), UP Law Center, Quezon City.

APPROVED and ADOPTED this 8th day of March, in the year of Our Lord, 2024, in Quezon City, Philippines.


Secretary CATALINO S. CUY, CEO VI
Chairman

Attested by:


Undersecretary EARL P. SAAVEDRA, CESO I
Board Secretary / Executive Director