



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT

DANGEROUS DRUGS BOARD

**BOARD REGULATION NO. 12
Series of 2025**

**SUBJECT: CREATION OF THE CYBER AND INFORMATION TECHNOLOGY
SERVICE IN THE PHILIPPINE DRUG ENFORCEMENT AGENCY**

WHEREAS, Republic Act No. 9165, otherwise known as the Comprehensive Dangerous Drugs Act of 2002 grants the Board as its policy-making and strategy-formulating body, the power to issue and promulgate such rules and regulations necessary to carry out the purposes of the Act;

WHEREAS, Section 83, paragraph (2), of RA 9165 provides that *“The Director General of the PDEA shall be responsible for the necessary changes in the organizational set-up which shall be submitted to the Board for approval”*;

WHEREAS, Section 1, paragraph (2) of Executive Order No. 58, Series of 2024 titled *Adopting the National Cybersecurity Plan 2023-2028, and Directing the Implementation Thereof* provides that *“all national government agencies and instrumentalities are hereby directed to formulate, adopt and implement their cybersecurity plans and strategies, which are relevant to their respective mandates, in accordance with the NCSP 2023-2028”*;

WHEREAS, increasing cyber threats such as attacks on government platforms, surge of emerging digital crimes, and the growing use of cyberspace for illegal drug operations highlight the urgent need to protect PDEA’s ICT infrastructure, establish robust data forensics and processing facilities, and enhance the Agency’s capacity to detect, investigate, and respond to sophisticated, cyber-enabled drug-related activities;

WHEREAS, in response to the challenges of rapid technological and cyber evolution, and to align with the directives of the current administration, PDEA Memorandum Circular No. 2025-002 was issued for the establishment of an interim National Service named as Cyber and Information Technology Service;

WHEREAS, in order to safeguard digital information and systems, ensure the integrity and availability of data within the digital environment, and further strengthen the enforcement of the pertinent provisions of RA 9165, the establishment of CITS is deemed necessary;

WHEREAS, the same memorandum circular provides that CITS shall be headed by a Service Director, assisted by a Deputy Director, and shall be composed of the following Divisions with their corresponding Sections:

- A. Administrative Division – Directs, supervises and coordinates the administrative, financial and logistics policies, guidelines and other related matters; and recommend enhancements and/or improvements to existing policies, guidelines and procedures related to administrative, financial and logistics.
- B. Information Technology Management Division – In charge of management and maintenance, including proactive provision of safety and physical security of the ICT infrastructure of the Agency against cyber-attacks leveraging its in-depth familiarity with the Agency’s ICT infrastructure.

- I. Information Technology Support Section
 - II. Information System Management Section
- C. Digital Forensics Division – In charge of the recovery of data and conduct of forensic analysis on computer systems and other seized digital devices, in compliance with the provisions of R.A. 10175 and its Implementing Rules and Regulation and the rule on cybercrime warrants; provide technical and operational support to PDEA operating units including the conduct of search, seizure, preservation and forensic recovery of data from seized digital evidence and act as expert witnesses; and conduct of forensic examinations on digital devices to support anti-illegal drug investigations and prosecution of drug-related offenses.
- I. Computer and Network Forensic Section
 - II. Cellphone and Embedded System Forensic Section
 - III. Audio and Video Forensic Section
- D. Cyber Investigation Division – In charge of the investigation of cyber-enabled illegal drug activities; and recommend for filing of appropriate charges against suspected narco-criminals, if warranted by evidence, in coordination with the Legal and Prosecution Service (LPS).
- I. Cyber Investigation Section
 - II. Cyber Financial Investigation Section
- E. Cyber Intelligence and Technical Operations Division – In charge of the conduct of Technical Surveillance Operations and Cyber Intelligence gathering.
- I. Cyber Intelligence Gathering and Processing Section
 - II. Technical Intelligence Operation and Cybersecurity Section
 - III. Technical Intelligence Research and Development Section

NOW, THEREFORE, be it RESOLVED, as it is hereby RESOLVED, to APPROVE the creation of the Cyber and Information Technology Service in the Philippine Drug Enforcement Agency.

RESOLVED FURTHER, that the Department of Budget and Management is hereby requested to cause the necessary changes in the Organizational Structure and Staffing Pattern of PDEA, in so far as the creation of the Cyber and Information Technology Service is concerned, as reflected on the Restructuring Plan of OSSP to be endorsed by PDEA.

APPROVED AND ADOPTED, this 20th day of August in the year of Lord, 2025 in Quezon City.


Secretary OSCAR F. VALENZUELA
Chairperson

Attested by:


Undersecretary EARL P. SAAVEDRA, CESO I
Board Secretary/ Executive Director